



ST CHRISTOPHER SCHOOL - COMMITMENT TO THE UK AGENT QUALITY FRAMEWORK

Barrington Road
Letchworth Garden City
Hertfordshire SG6 3JZ

+44 (0) 1462 650 850
hello@stchris.co.uk
stchris.co.uk

St Christopher School is a licensed Student Sponsor (Sponsor Licence No. W3DPY39TX). Where we work with education agents to recruit international pupils, we are committed to the UK Agent Quality Framework (AQF) and its four key principles:

1. Empowering student choice and enabling informed decision-making.
2. Ensuring good agent governance and professionalism.
3. Promoting ethical agent practices, professional knowledge and competency.
4. Increasing transparency and accountability.

In practice, this means the School will:

- Work only with agents who have a signed written agreement with the School that requires them to follow the AQF principles and The National Code of Ethical Practice for UK Education Agents.
- Carry out due diligence before appointing an agent, including references from other UK schools, and repeat it at least every two years.
- Expect every agent counsellor who advises families about St Christopher School to complete sector-endorsed training, such as the British Council's agent training or the Boarding Schools' Association Certified Agent scheme.
- Give agents accurate, up-to-date information about the School, its fees and the Child Student visa route, and expect them to pass it on accurately.
- Ensure that English and entrance assessments arranged through agents are taken under exam conditions, with the candidate's identity checked and a signed invigilation declaration returned to the School.
- Declare the agent's legal name, contact name and office address on the Confirmation of Acceptance for Studies (CAS) of every pupil recruited through an agent.
- Review each agent's performance at least once a year, including applications, visa refusals, withdrawals, non-arrivals and complaints, and end agreements with agents who do not meet our standards.
- Keep an up-to-date register of the agents we work with, and confirm on request whether a named agent has a current agreement with the School.

Responsibility for agent management rests with the Director of Marketing & Admissions, reporting to the Head. This statement will be reviewed annually.

Signed:

A handwritten signature in black ink, appearing to read 'Rich Jones', written over a horizontal line.

Rich Jones, Head
Date: September 2026

Next review: September 2027